

**POLICE FEDERATION
(Police Act 1964)**

**Police Federation Regulations 1969, Part III
(As Amended)**

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST DECEMBER 2016

GEORGE HAY & COMPANY

**Chartered Accountants &
Statutory Auditors**

**83 Cambridge Street
Pimlico
London. SW1V 4PS**

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

CHAIRMAN	M Webb Police Federation Office Police Headquarters Church Lane Lewes East Sussex, BN7 2DZ
SECRETARY	M White Police Federation Office Police Headquarters Church Lane Lewes East Sussex, BN7 2DZ
TREASURER	A Foster Police Federation Office Police Headquarters Church Lane Lewes East Sussex, BN7 2DZ
TRUSTEES	J Blight Police Federation Office Police Headquarters Church Lane Lewes East Sussex, BN7 2DZ
	S Chalcraft Police Federation Office Police Headquarters Church Lane Lewes East Sussex, BN7 2DZ
	P Nicholas Police Federation Office Police Headquarters Church Lane Lewes East Sussex, BN7 2DZ
BANKERS	Unity Trust Bank Nine Brindleyplace Birmingham B1 2HB
AUDITORS	George Hay & Company, Chartered Accountants & Statutory Auditors, 83 Cambridge Street, Pimlico, London, SW1V 4PS



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND**

We have audited the Financial Statements of the Sussex Police Federation Joint Branch Board Fund for the year ended 31st December 2016, which comprise the Statement of Income and Retained Earnings, the Statement of Financial Position, and the Related Notes. The Financial Statements have been prepared under the requirements of the Police Federation Regulations and Fund Rules and adopting the measurement principles of FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the Fund's members, as a body. Our audit work has been undertaken so that we might state to the Fund's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Fund and the Fund's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the management committee and auditors

As explained more fully in the Statement of Management Committee's Responsibilities set out in the notes to the Financial Statements the management committee are responsible for the preparation of the Financial Statements and for being satisfied that they fairly reflect the state of the Fund's affairs as at 31st December 2016 and of its results for the year then ended.

Our responsibility is to audit and express an opinion on the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the Financial Statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Fund's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the management committee; and the overall presentation of the Financial Statements.

Opinion on Financial Statements

In our opinion the Financial Statements:

- fairly reflect the state of the Fund's affairs as at 31st December 2016 and of its results for the year then ended;
- have been properly prepared in accordance with the measurement principles of United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Police Federation Regulations and Fund Rules.

Other Matters

The Financial Statements for the year ended 31 December 2016 includes all funds raised for the purpose of the Joint Branch Board Fund in accordance with Regulation 2 Police Federation (Amendment) Regulations 2015.

George Hay & Company
Chartered Accountants &
Statutory Auditors
83 Cambridge Street
Pimlico
London SW1V 4PS

Date:

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

**STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED
31ST DECEMBER 2016**

			2016	2015
INCOME	Gross Income	Payable to Central /Joint Committee	Net	Net
	£	£	£	£
Weekly subscriptions:				
Constables	506,483	354,538	151,945	155,595
Sergeants	103,347	72,343	31,004	33,555
Inspectors	44,174	30,922	13,252	13,932
	<u>654,004</u>	<u>457,803</u>	<u>196,201</u>	<u>203,082</u>
EXPENDITURE				
Advertising and media costs			-	46,660
Additional Responsibility Payments (Honoraria)		Note 3	5,869	5,417
Annual Conference			4,069	11,798
Audit and Accountancy Charge			9,447	8,460
Bank and Credit Card Charges			257	42
Clerical Assistance and Social Security Costs			75,592	82,822
Communication			3,145	2,866
Computer Consumables			10,244	11,099
Corporation Tax			1,973	1,812
Deferred Tax			5,749	(304)
Depreciation:				
Computer Equipment		Note 4	-	303
Office Equipment		Note 4	169	225
Donations			802	3,056
Equipment Hire			3,050	6,175
Incidental Overnight Expenses			260	605
Insurance			1,237	1,301
Legal and Professional			2,865	1,378
Meeting Expenses			15,863	19,124
Official Publications			495	1,272
Postage, Printing and Stationery			748	4,926
Presentations and Gifts			2,390	1,446
Repairs and Maintenance			-	763
Sundry Expenses			2,450	2,541
Training			1,545	6,250
Travel			19,866	23,796
			<u>168,085</u>	<u>243,833</u>
Surplus/(Deficit) of Subscription Income over Expenditure			<u>28,116</u>	<u>(40,751)</u>

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

**STATEMENT OF INCOME AND RETAINED EARNINGS (CONTINUED)
FOR THE YEAR ENDED
31ST DECEMBER 2016**

	2016	2015
	£	£
Surplus/(Deficit) of Subscription Income over Expenditure	28,116	(40,751)
OTHER INCOME		
Bank Interest (Gross)	253	349
Reimbursement of administration costs	27,555	23,699
Profits/(Loss) from Mailshots and Commissions	2,178	3,119
Dividends Received	4,238	4,099
Value Adjustment on Investments	28,748	(1,513)
	<u>62,972</u>	<u>29,753</u>
Surplus/(Deficit) of Income over Expenditure for the Year	<u>91,088</u>	<u>(10,998)</u>
Retained Earnings Brought Forward	398,348	409,346
Retained Earnings Carried Forward	<u>489,436</u>	<u>398,348</u>

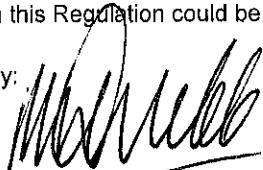
SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

**STATEMENT OF FINANCIAL POSITION
AS AT
31ST DECEMBER 2016**

		2016	2015
		£	£
FIXED ASSETS			
Computer Equipment	Note 4	-	-
Office Equipment	Note 4	508	677
Investments	Note 5	254,069	221,612
		<u>254,577</u>	<u>222,289</u>
 CURRENT ASSETS			
Stock - Ties, Medals and Decanters		3,211	3,753
Contributions due from Central/Joint Committees		74,715	30,811
Debtors		4,478	4,658
Cash at Bank and in Hand		173,452	166,477
		<u>255,856</u>	<u>205,699</u>
 CURRENT LIABILITIES			
Corporation Tax		1,443	1,095
Deferred Tax		7,876	2,127
Sundry Accrued Expenses		11,678	26,418
		<u>20,997</u>	<u>29,640</u>
 TOTAL ASSETS LESS CURRENT LIABILITIES		<u>234,859</u>	<u>176,059</u>
 NET ASSETS		<u>489,436</u>	<u>398,348</u>
 REPRESENTED BY: ACCUMULATED FUND			
 RETAINED EARNINGS		<u>489,436</u>	<u>398,348</u>

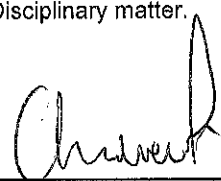
We certify that we have fully complied with the Regulation 2 Police Federation (Amendment) Regulations 2015 and disclosed in the Financial Statements all funds of which we are a beneficiary. We understand that failure to comply with this Regulation could be deemed a criminal and/or Police Disciplinary matter.

Approved by:



Chairman

Insp. M. Webb



Treasurer

PC. A. Foster

Date:..... 1-2-17

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2016

1 ACCOUNTING POLICIES

1.1 Basis of Preparing the Financial Statements

The Financial Statements have been prepared under the requirements of the Police Federation Rules and adopting the measurement principles of Financial Reporting Standard 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102).

This is the first year in which the Financial Statements have been prepared in accordance with FRS 102. Refer to note 6 for an explanation of the transition.

The date of the transition is 1st January 2015. The transition to FRS 102 has resulted in a small number of changes in the accounting policies to those used previously.

1.2 Accounting Convention

The Financial Statements have been prepared under the historic cost convention except for investments and investment properties which are stated at market value.

1.3 Income

Income is derived from subscriptions collected from the Funds members. Other income sources include rental/investment income generated from providing member services.

1.4 Depreciation

Depreciation has been calculated at rates required to write off the relevant assets over their anticipated useful lives. The applicable annual rates are:

Computer Equipment	25% straight line basis
Office Equipment	25% reducing balance basis

1.5 Stocks

Stocks have been valued at the lower of cost and net realisable value.

1.6 Taxation

Provision is made for Corporation Tax in respect of the Fund's liability to taxation on investment income

1.7 Investments

Investments and Investment Properties are included in the Financial Statements at market value.

1.8 Pensions

Pension contributions are charged to the Statement of Income and Retained Earnings as incurred. These contributions are paid into the private money purchase schemes.

1.9 Deferred Taxation

Deferred taxation is provided on the liability method to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes.

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2016**

2 STATEMENT OF MANAGEMENT COMMITTEE'S RESPONSIBILITIES

Regulation 18(2) of the Police Federation Regulations requires the Committee, in relation to Federation Funds held by it to keep accounts showing all monies received or paid out and to cause the Financial Statements for each year to be audited by an independent auditor. In causing the Financial Statements to be prepared, the Committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- ensure that the Financial Statements are prepared on the going concern basis unless it is appropriate to presume otherwise.

The Committee is responsible for keeping proper accounting records and is also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

3 ADDITIONAL RESPONSIBILITY PAYMENTS (HONORARIA)

	2016	2015
	£	£
Chairman	1,000	1,000
Secretary	1,000	1,000
Treasurer	1,000	1,000
Other	1,000	1,000
Tax on Additional Responsibility Payments (Honoraria)	<u>1,869</u>	<u>1,417</u>
	<u><u>5,869</u></u>	<u><u>5,417</u></u>

4 FIXED ASSETS

	Office Equipment £	Computer Equipment £	Total £
Cost:			
At 1st January 2016	96,675	52,337	149,012
Additions			-
Disposals			-
At 31st December 2016	<u>96,675</u>	<u>52,337</u>	<u>149,012</u>
Depreciation:			
At 1st January 2016	95,998	52,337	148,335
Charge	169		169
Eliminated on Disposal			-
At 31st December 2016	<u>96,167</u>	<u>52,337</u>	<u>148,504</u>
Market Value			
At 31st December 2016	<u>508</u>	<u>-</u>	<u>508</u>
Net Book Value			
At 31st December 2015	<u>677</u>	<u>-</u>	<u>677</u>

SUSSEX POLICE FEDERATION JOINT BRANCH BOARD FUND

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2016**

5 INVESTMENTS	2016	2015	2016	2015
	£	£	£	£
			Market	
	Cost	Cost	Value	Market Value
Value at 1st January 2016	214,686	210,977	254,069	221,612
Market Value Adjustment	39,383	10,635	-	-
Value at 31st December 2016	<u>254,069</u>	<u>221,612</u>	<u>254,069</u>	<u>221,612</u>

6 TRANSITION TO FRS 102

This is the first year that the entity has presented Financial Statements complying with the measurement principles of FRS 102. The entity has restated the comparative prior year amounts (where applicable) in accordance with FRS 102 requirements.

CHANGES UNDER FRS 102

1. Investments are now measured at market value rather than at historic cost.
2. Deferred Tax on change in measurement of investments from historic cost to market value.

Restated Statement of Financial Position

	Explanation	£
Original Retained Earnings at 31 December 2015		389,839
Restatement of Investments	1	10,636
Deferred Tax on Restatement of Investments	2	<u>(2,127)</u>
Restated Retained Earnings at 31 December 2015		<u>398,348</u>

Restated Statement of Income and Retained Earnings

	Explanation	£
Original Deficit for the Year Ended 31 December 2015		(9,789)
Restatement of Investments	1	(1,513)
Deferred Tax on Restatement of Investments	2	304
Restated Surplus for the Year Ended 31 December 2015		<u>(10,998)</u>